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ECB-PUBLIC  
UPDATABLE

### RECORD OF PROCESSING ACTIVITY

Personal data processed via the ECB security badge

#### 1. Controller(s) of data processing activities

Controller: European Central Bank (ECB)

Contact details:

*European Central Bank*

*Sonnemannstrasse 22*

*60314 Frankfurt am Main*

*Germany*

*E-mail: [info@ecb.europa.eu](mailto:info@ecb.europa.eu)*

Organisational unit responsible for the processing activity: Directorate General  
Corporate Services/Directorate Administration / Security and Safety Division / Security  
Services Section (DGCS/A/SET/SSE): [mb-service\\_center@ecb.europa.eu](mailto:mb-service_center@ecb.europa.eu)

Data Protection Officer (DPO): [DPO@ecb.europa.eu](mailto:DPO@ecb.europa.eu)

#### 2. Who is actually conducting the processing activity?

The data are processed by the ECB itself

The organisational unit conducting the processing activity is: Directorate  
General Corporate Services/ Directorate Administration/ Security and Safety

Division / Security Services Section (DGCS/A/SET/SSE)

**3. Purpose of the processing**

All persons entering the ECB premises are issued with an ECB security badge for access control and security reasons.

**4. Description of the categories of data subjects**

- ECB employee(s)
- Externals (agency staff, consultants, trainees or secondees)
- NCB or NCA counterparts (in the ESCB or SSM context)
- Visitors to the ECB, including conference participants and speakers
- Contractors providing goods or services

**5. Description of the categories of personal data processed**

**General personal data:**

- Personal details (name, address etc)
- Other (please give details):

Data printed on the security badge:

- Personalized badges:  
Name, first name, staff ID and badge ID, picture
- Non-personalized badges:  
Badge ID

**Special categories of personal data:**

- Genetic data, biometric data for the purpose of uniquely identifying a natural person or data concerning health  
*(for staff with access to highest security zone. For further details, you may*

read [EDPS Opinion on a notification for prior checking related to the extension of a pre-existing access control system by an iris scan technology for high secure business areas](#) )

**6. The categories or recipients to whom the personal data have been or will be disclosed, including the recipient(s) of the data in Member States, third countries or international organisations**

- Data subjects themselves
- Designated ECB staff members

**7. Retention time**

Personal data are kept for the period necessary to fulfil the purposes outlined in part 3. Data are deleted when re-formatting and/or destroying the badge. The audit trail is kept for 90 days and the visitor personal data is kept in the visitors' DataBase up to 1 year after the visit.